



# Employment Opportunity

**Mission Statement:** St. Paul's L'Amoreaux Centre supports healthy aging by providing client-centered housing, programs and services that meet the needs of diverse older adults.

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**Position: Activity Worker**

**Hours of Work: Part-Time**

**Reports to: Day Program Manager**

**Respond to:** Human Resources Coordinator, Email: [hrd@splc.ca](mailto:hrd@splc.ca) / Fax: (416)-493-3391

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## **Position Summary**

Responsible to assist in developing and implementing daily program activities to support established long term and short term rehabilitative and recreational goals based on clients' level of functioning and to support clients' independence and safety.

## **Responsibilities**

### **1. Assists in developing daily program activities**

- Designs, plans and implements appropriate activities for clients based on their physical, mental and cognitive needs and according to the service plan
- Completes physical set up of program activities and carries out daily TTC schedule checks and safety checks of program space
- Provides personal care to clients and responds to client emergencies as needed
- Adapts or modifies the activities to support clients' changing needs or improve health and safety standards
- Assists the Team Leader to implement the service plan related to toileting, ambulation, diet, transportation, activities, medication reminding
- Maintains the cleanliness and tidiness of the program area at all times and decorates for seasonal celebrations
- Communicates with the team about clients' health conditions, and notifies the Team Leader about any changes in clients' status

### **2. Completes administrative duties**

- Assists the Team Leader with daily documentation including daily log, daily safety check, client's attendance, dietary sheet, etc
- Documents clients' health and functional status or behaviours
- Updates the service plan for assigned clients

## **Education**

- Certificate or Diploma in Activation, Social Service, Kinesiology, Gerontology or related fields
- Valid CPR and First Aid

## **Skills and Experiences**

- Ability to speak a second language is an asset
- Experience working with frail or cognitively impaired seniors
- Good verbal and interpersonal skills
- Ability to write clear and concise client notes
- Ability to maintain confidentiality and the knowledge and sensitivity to work in a culturally diverse environment
- Ability to physically provide program services and activities, client personal care and ambulation
- Sound judgment, initiative and the ability to work in a self-directed manner



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### Others

- Background check required
- Occasional evening and weekend work may be required

St Paul's L'Amoreaux Centre is a diverse work environment. We encourage applications from all persons, including persons with disabilities. Accommodation will be provided, if needed, in accordance with the Ontario Human Rights Code and Accessibility for Ontarians Disability Act.

*Please submit your application quoting the position you are applying to by mail, fax or email:*

Mail: Human Resources Department  
3333 Finch Avenue East  
Scarborough, ON  
M1W 2R9

Fax: 416-493-3391

Email: [hrd@splc.ca](mailto:hrd@splc.ca)

While we thank all applicants for their interest, only those applicants selected for interview will be contacted.