



Employment Opportunity

Mission Statement: Senior Persons Living Connected supports healthy aging by providing client-centered housing, programs and services that meet the needs of diverse older adults.

Position: Community Support Programs Worker

Hours of Work: Full-time, 6 Months Contract (Starting from December 2018)

Reports to: Community Services Supervisor

Date posted: November 2nd, 2018

Deadline: Ongoing

Respond to: Human Resources Department, Email: hrd@splc.ca

Fax: (416)-493-3391

Position Summary

Responsible for the implementation, and evaluation of Friendly Visiting and Security Check Services; supervise volunteers, and organize outreach, training and orientation programs and activities related to community and program needs. The Program Worker will also provide intake and referral services for incoming enquires, arrange appropriate internal referrals, and confirm appointment bookings when required.

Responsibilities:

1. Plans and conducts all services related to the Friendly Visiting and Security Check Services
2. Provides Intake and Referral services
3. Supervises and trains Friendly Visiting volunteers to ensure effective service delivery
4. Evaluates and improves Friendly Visiting services outcomes
5. Ensures clients, volunteers, and staff safety
6. Conduct resident orientation
7. Conducting inter RAI CHA assessments and case management as needed
8. Performs other support duties

Education:

- Diploma in Social Services or equivalent, preferably in with a focus in Gerontology
- Membership in good standing with a regulatory body in Ontario (Ontario College of Social Workers and Social Service Workers (OCSWSSW))



Employment Opportunity

Experiences and Skills:

- One year experience in social services
- Experience in program planning, implementation and evaluation and group facilitation
- Experience in working with volunteers
- Proficient in Microsoft Office, specifically Word and Excel
- Experience working in diverse communities, with the ability to be culturally sensitive and appropriate is an asset
- Fluency in spoken and written Mandarin an asset
- Knowledge of aging process and issues related to seniors
- Ability to identify needs of seniors, particularly high risk, frail, vulnerable clients
- Counseling, referral and advocacy skills
- Excellent communication skills delivered in an empathetic and caring manner
- Strong interpersonal, planning, facilitation and organization skills
- Accurate filing and record keeping
- Ability to work under pressure
- Ability to work both independently and as part of a team
- Having a car and valid Driver's License is an asset

Hours of Work

- 35 Hours per week

Others

- Vulnerable Sector Screening Required

Senior Persons Living Connected is a diverse work environment. We encourage applications from all persons, including persons with disabilities. Accommodation will be provided, if needed, in accordance with the Ontario Human Rights Code and Accessibility for Ontarians with Disability Act.

Please submit your application quoting the position you are applying to by mail, fax or email:

Mail: Human Resources Department
3333 Finch Avenue East
Scarborough, ON
M1W 2R9

Fax : 416-493-3391

Email: hrd@splc.ca

While we thank all applicants for their interest, only those applicants selected for interview will be contacted.