



Employment Opportunity

Mission: St. Paul's L'Amoreaux Centre supports healthy aging by providing client-centered housing, programs and services that meet the needs of diverse older adults.

Position: Day Program Assistant
Hours of Work: Part time; variable hours from week to week
Reports to: Day Program Team Leader
Respond to: Human Resources Generalist: hrd@splc.ca Fax: (416)-493-3391

Position Summary

Responsible to provide personal support services according to established long term and short term rehabilitative and recreational program goals and the clients' level of functioning in order to support clients' independence and safety.

Responsibilities

1. Provides personal support services to day program clients

- Provides personal care related activities in accordance with the client's service plan
- Assists with applying and maintenance of incontinence supports such as diaper, urine bag, etc and measures and records drainage if required
- Assists with cleaning and personal hygiene assistance after client incontinence
- Responds to medical emergencies and notifies supervisor immediately
- Maintains cleanliness and hygiene of program area at all times
- Escorts clients on St. Paul's' vehicles during transportation to and from the program and ensures their safety while getting on and off the vehicle, during transportation and on arrival at home

2. Documents services and reports concerns and occurrences

- Reports immediately to the supervisor about any unusual occurrences such as health concerns or emergencies
- Reports to Case Manager and / or Team Leader about any changes in clients' social, physical and mental status

3. Assist in daily program activities

- Assists in program activity implementation and in encouraging client's participation in activities
- Assists with physical set up for program activities and daily routines

Education

- Personal Support Worker Certificate
- Valid First Aid and CPR

Experience and Skills

- Experience working with seniors in a community program setting
- Basic understanding of social, recreational or therapeutic programs an asset
- Ability to work in a multi-cultural and multi-linguistic community setting
- Knowledge of health care, dietary needs or limitations of individuals with special needs as a result of ageing eg. Alzheimer's, stroke, Parkinson's disease
- Ability to physically assist clients with program activities, eating, toileting, personal and hygiene care, mobility
- Sound judgment, initiative and the ability to work in a self-directed manner.
- Interest or experience in music, crafts, arts or adapted therapeutic activities an asset
- Ability to speak a second language an asset



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Physical Considerations:

- In a typical shift, employee may be required to:
 - Stand: 45% of the time
 - Walk: 40% of the time
 - Sit: 15% of the time
- The following physical activity may occur during regular job duty, they may not be required:
 - Lifting: up to 10lbs
 - Carrying: up to 10lbs
 - Pushing/Pulling: Frequently
 - Twisting: Frequently
 - Bending: Occasionally

Other:

- Background Check required
- Occasional evening and weekend work may be required

St Paul's L'Amoreaux Centre is a diverse work environment. We encourage applications from all persons, including persons with disabilities. Accommodation will be provided, if needed, in accordance with the Ontario Human Rights Code and Accessibility for Ontarians Disability Act.

Please submit your application quoting the position you are applying to by mail, fax or email:

Mail: Human Resources Department
3333 Finch Avenue East
Scarborough, ON
M1W 2R9

Fax: 416-493-3391

Email: hrd@splc.ca

While we thank all applicants for their interest, only those applicants selected for interview will be contacted.