



Employment Opportunity

Mission Statement: Senior Persons Living Connected supports healthy aging by providing client-centered housing, programs and services that meet the needs of diverse older adults.

Position: Janitorial and Custodial Worker

Reports to: Janitorial Team Leader

Date posted: **August 3rd, 2018**

Deadline: **Ongoing**

Respond to: Human Resources Department, Email: hrd@splc.ca

Fax: (416)-493-3391

Position Summary

Responsible for cleaning duties of St Paul's L'Amoreaux Centre, The Terrace, residential units, St. Paul's Church and the related grounds, green space, pedestrian and traffic areas, and for room preparation, set-up and take-down for programs and services.

Responsibilities:

- 1. Cleans and performs general upkeep at SPLC premises**
- 2. Ensures rooms and grounds are equipped and maintained for use**
- 3. Provides cleaning and general maintenance of residential units**
- 4. Works safely and ensures the safety of others**

Any other reasonable duties that may be assigned from time to time



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Disclaimer

This job description indicates the general nature and level of work expected. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required by the incumbent. Incumbent may be asked to perform other duties as required.

Education:

- High school graduate

Skills & Experience:

- Experience using various cleaning and vacuuming machines, swing machine, scrubber machine, other carpet cleaning equipment's
- Experience using detergents and cleaning products
- Experience with cleaning standards
- Strong knowledge or experience of striping and waxing floor
- Ability to communicate effectively
- Professional manner and strong interpersonal skills
- Ability to read job orders and log reports and write actions and tasks completed in English
- Ability to perform physical work, cleaning, lifting and moving furniture and objects

Working Conditions:

- Exposure to all areas of the SPLC, The Terrace, and Church Complex
- Exposure to temperature extremes and weather conditions
- Standing, walking and performing physical work throughout shift
- Lifting heavy objects such as furniture, garbage bags etc.
- Exposure to cleaning and maintenance equipment and chemicals
- Working alone in SPLC premises and clients' homes

Hours of Work:

- 35-40 hours per week for full time
- Bi-weekly schedule provided to part time



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- Rotational shift duties required, including weekends and holidays
- Additional hours required for emergency situations

Other

- Criminal Reference Check required

Disclaimer

Because of the changing nature of work and the work to be done, the qualifications required may be changed or altered as required.

Senior Persons Living Connected is a diverse work environment. We encourage applications from all persons, including persons with disabilities. Accommodation will be provided, if needed, in accordance with the Ontario Human Rights Code and Accessibility for Ontarians with Disability Act.

Please submit your application quoting the position you are applying to by mail, fax or email:

Mail: Human Resources Department

3333 Finch Avenue East
Scarborough, ON
M1W 2R9

Fax: 416-493-3391

Email: hrd@splc.ca

While we thank all applicants for their interest, only those applicants selected for interview will be contacted.